

CSI/BOSTON: MINUTES OF BOARD MEETING, 9/10/08 , by Herb Ule

Venue: Maggiano's, Boston, MA

Call to order: 4:30 PM

Attendees: Brian Neely (pres), Pat Halm(pres-elect), Will Waterston (past.pres.), Dave Kern (treas.), Herb Ule (sec), Don Bannon(D and NE Region rep), Kevin Murray(webmaster), Howie Levine(Dir and NE Region VP), Ralph Enos(Dir. And Parameter Editor), Mike McBride, Norma Williams (D), Mark Mugrditchian(D), Tony Mazza.

Agenda:

- A. Location and Meal
- B. Treasurer
- C. Membership
- D. Programs
- E. Parameter
- F. Region Website
- G. Chairs and committees
- H. Chapter Tasks/Proposals

General:

- A. **Location and Meals:** Tonight is our first meeting at Maggiano's Little Italy this year in an effort to improve the Chapter's finances. We have 48 reservations for tonight.
- B. **Treasurer:** The hope is that the chapter's finances will improve with the change in venue.
- C. **Membership:** Bill Shannon has provided the new badges. Build Boston-We will be working with manufacturers to promote CSI. Why join CSI? Answer: Networking, education....Refer to national's trifold. If we have a special membership drive, national may allow reduced memberships (50%), though there are some special terms.
- D. **Programs:** Finalizing schedule. We also need a summary of all the topics so that Howie can produce a calendar and we can properly promote the evenings.
- E. **Parameter:** Ralph Enos has volunteered to be editor. Brian is helping him transition into the role.
- F. **Region Website:** Dick Eustis has requested that our information be updated. Will check officers and committee chairs. There will be further discussion about the region website and the boston website.
- G. **Chairs and Committees:** Based on prior discussion and Brian's review, Brian suggested the following changes to our committee structure:
 - o Membership stays the same
 - o Hospitality is rolled into new House committee
 - o Certification stays the same
 - o Academic Liaison is (defunct group but in name) is essentially national's Academic Affairs and Student Affiliate Faculty Advisor combined in the new Academic Affairs Committee – now reinvigorated with new goals and leadership
 - o Long-range planning – removed
 - o Social – (defunct – no chair over past two or three years) included in new House committee

- Awards stays the same
- Education is now Professional Development Committee to match national's name change
- Program stays the same
- Tabletops is rolled into new House committee
- Technical stays the same
- Advertising, Parameter, and webmaster committees are rolled into new Communication Committee which is to cover the goals set by Nationals: Publicity Committee Chairman, Publications Committee Chairman, and Electronic Communications Chairman.
- Add a Finance committee (really continuation of Bill's task force)
- Add a Bylaws committee – we need to change our bylaws over the next two years to be in-line with national's changes
- Add a Tellers Committee - to run elections

- Also each of these committees' tasks has been split to focus on the different goals of each committee and in an attempt to make the work less daunting to increase volunteers.

H. **MOTION:** To accept the above committee reorganization. **PASSED.**

I. **Chapter Tasks/Proposal:** Request for proposals from membership.

Board meeting adjourned: 5:30 PM

Next Meeting:

October 15, 2008 – 4:30 PM at Maggiano's Little Italy, 4 Columbus Avenue, Boston, MA

Submitted by: Herb Ule, CCS

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