

CSI Boston Chapter – Board Meeting Minutes

- I. The meeting was called to order by the President Bill Waterston at 4:43 PM on Wednesday, January 9, 2008
- II. Board Members Present: Bill Waterston, President; Brian Neeley, President Elect; Howie Levine, Vice President; Herb Ule, Immediate Past President; Dave Kern, Treasurer; Pat Halm, Secretary; Directors: Kevin Murray, Norma Williams, Michael Woessner, Chad Lundeen, Bill Shannon, Mark Dermugrditchian
Committee Members Present: Tom Scarlata, Certification;
Additional Attendees: Mike McBride
- III. Board Reports:
- IV. Treasurers Report: The chapter recorded revenue of \$37,700 in 2007 with expenses of \$42,300
- V. Correspondence and Announcements: None
- VI. Committee Reports:
Technical: Norma Williams has investigated the CSI Educational Program Clearing House. The Chapter can join at no cost. Norma suggests that we join. The Board agrees. The Chapter will join the CSI Educational Program Clearing House
Program: Bill Waterston will solidify Payette for April 9, 2008
Arrowstreet/George Tremblow is confirmed for June.
Certification: Tom Scarlata asks that the Certification training schedule be published on the Chapters web page. Kevin Murray agreed to make this happen.
- VII. Old Business: The Christmas function, scheduled for December 13 2007 at the Institute of Contemporary Art was canceled on December 13 due to severe weather conditions. It will not be rescheduled.
- VIII. New Business: The Chapter Dues update Form is due on February 1, 2008. We now charge \$110. Professional and Industry Institute Membership dues are \$220 (Students pay \$27 to the Institute and \$10 to the Chapter.
Dave Kern made a motion to increase the Chapter dues from the current amount of \$110 to \$150. Brian Neeley seconded the motion.
Discussion: The increase is necessary for the Chapter to operate without losing money each month. Costs are what they are and significant efforts have been made to keep them as low as possible. The Parameter is self sustaining – add revenue offsets printing and mailing costs.
A vote on this motion passed without exception.
The Chapter has lost 7 members in the last Month. The Board agreed that it is important to ‘de-brief members to determine why they see the need to leave.
Increasing membership and future meetings: Howard stresses the need to ‘get the word out’; agrees to arrange for printing a calendar showing all of next seasons meetings/speakers.
Bill W. reminded the Board that all it takes is a phone call. The Board is to come to next months meeting with proposals for next seasons meetings.
Bill Waterston described the ‘Tool Box’ available on the Institutes web page to all officers. He provided a hand-out showing typical tool box contents, suggesting that all take advantage of Institutes offerings.
- IX. Next Board Meeting: February 13, 2008, 4:30 PM at the Le Meridien (formerly MIT Hotel)

X. Adjourned by Bill Waterston at 5:35 PM

Submitted by: Patrick E. Halm, PE, CDT
Syska Hennessy Group

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